



SRI PRABHU GREENVILLE CHILDREN ACADEMY

Correction Form (SBDCF)

Format for Student Basic Details Change in School Record
(To be submitted to Account Office)

For

Student's Admission No. : _____

Student's Current Name: _____ Student's Class: _____

Particulars where Changes are required:

Changes required in	Old Particulars	New Particulars	Required Document Tick(√)
NAME	OLD NAME:	NEW NAME:	TC/Birth Certificate
DATE OF BIRTH	OLD DOB:	NEW DOB:	TC/Birth Certificate
MOTHER NAME	OLD NAME:	NEW NAME:	TC/Birth Certificate
FATHER NAME	OLD NAME:	NEW NAME:	TC/Birth Certificate
AAADHAR NO.	OLD NO:	CORRECT NO:	Aadhar Card
PHONE NO.	OLD NO:	NEW NO:	Parent Sign.
other			

Instructions for the Students:

Appropriate supporting document to be submitted along with change requests. Application without required documents will not be processed.

DECLARATION

I, hereby under sign, declare that, I have read all the instructions and the entries made by me of my ward in the Application Form are complete and true to the best of my knowledge and based on records.

Signature of parent

Principal Remark with initial:.....

Correction done and updated in:

Record	Tick(√)	Signature	Remark (if Applicable)
Admission Form	☐		
SR Register	☐		
A/W Register	☐		
School App	☐		
UDISE	☐		